

LYNDON CITY COUNCIL
SPECIAL MEETING MINUTES OF
May 9, 2014

The Lyndon City Council met in special session on Friday, May 9, 2014, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Smith called the meeting to order.
2. ROLL CALL: City Clerk called roll of the city council; Mayor Brandon Smith and members Doug Watson, Darby Kneisler, Chris Cole, and Laura Moore present. Patterson was absent with previous notification.

City Staff present: Julie Stutzman, City Clerk.

Moore made the motion to approve the Special Meeting agenda. Cole second, motion carried.

3. CITIZEN'S STATEMENTS AND PETITIONS: Scott Farwell presented to the Council and discussed with them WSI Certification regulations and providing swim lessons in another way to help WSI's keep their certification. After a lengthy discussion about the need for swimming lessons and WSI certification, it was consensus of the Council to have the City Attorney draft a facilities contract between the City and the instructors for use of the pool during private lessons with the fee of \$5.00 per student paid to the City.
4. UNFINISHED BUSINESS:
 - a) 2014 POOL HOURS AND RATES: Cole made the motion to approve the 2014 Hours and Rates for the City pool and removing Private lessons from the schedule. Kneisler seconded, motion carried.
 - b) COMPUTER IT: The Council discussed the need to have the Wifi secured, update anti-virus options and service the server and city computers. The Council received a quote from Kelcon for services at \$97.50 per hour plus travel time with Councilmember Cole overseeing the process. Kneisler made the motion to approve Kelcon to provide IT service not to exceed \$1,000. Moore seconded, motion carried.
 - c) BUDGET/FINANCIAL: The Council discussed having Harold Mayes from Agler & Gaeddert to train the City Clerk to do the fund transfers and balance city funds after audit. Mr. Mayes quoted Council the hourly rate of 144.50 per hour. Kneisler made the motion to approve 6 hours of financial help for the City Clerk and more time would need council approval. Moore seconded, motion carried.
5. EXECUTIVE SESSION: Kneisler made the motion to recess to executive session for 15 minutes for non-elected personnel. Moore seconded, motion carried. Council reconvened with no action taken.

Watson made the motion to recess to executive session for 10 minutes for non-elected personnel and invited the City Clerk to attend. Moore seconded, motion carried. Council

reconvened with Watson making the motion to approve hiring the pool manager, lifeguards and summer office staff as outlined (see attached). Patterson seconded, motion carried.

6. ADJOURNMENT: Moore made the motion to adjourn to Monday, May 19, 2014 at 7:00 p.m. for regular meeting. Kneisler seconded, motion carried.

Julie Stutzman

City Clerk